



Property

Purchase Price: \$ _____
Closing Date: _____ Preferred Time: _____
Property Address: _____
City: _____ State: _____ Zip: _____

Transaction

Total Commission %: _____ Based on: \$ _____
Earnest Money: \$ _____ Held by: _____
Broker Admin Fee: YES / NO Amount: \$ _____
Seller Paid Closing Costs: YES / NO % ___ or \$ Based on _____

Seller Information

Will Seller Attend Closing: YES / NO
Phone: _____ Email: _____
Current Address: _____
City: _____ State: _____ Zip: _____
Forwarding Address: _____
City: _____ State: _____ Zip: _____

Mortgage Information (Seller)

Mortgage Info:

- Free & Clear
- 1st Mortgage
- 2nd Mortgage

Last 4 digits of Social Security Number: _____

1st Mortgage:

Company Name: _____
Loan Number: _____

2nd Mortgage:

Company Name: _____
Loan Number: _____

Additional Mortgages/Loans:

Company Name: _____

Loan Number: _____

Property Information

Homeowners Association: YES / NO

Association Name: _____

Contact: _____ Phone: _____

Title is Held in:

SELLER(S) NAME TRUST CORPORATION Other:
Title Evidence: TORRENS / ABSTRACT / PRIOR POLICY

Buyer's Information

Buyer(s) Title Company:

Company Name: _____

Closer: _____

Phone: _____ Email: _____

Home Warranty: YES / NO / POC

Paid By: SELLER AGENT OTHER

Improvements to the Property in the last 6 months:

Miscellaneous: _____

